



Please note that the appointee to this position will be employed by UniLink WA which is a partner organisation of UWA.

Job Title: Activities Coordinator
Location: Multiple sites within Perth
Category: Student Support Services
Work Type: Casual
Pay Details: \$29.04 per hour + Superannuation

About this opportunity

UWA Uni Link incorporates study tours and a micro-credentials program offered by UWA. Through UWA Uni Link, students will access innovative academic programs provided by UWA and experience the best of Perth via on-demand day tours.

We are seeking motivated and enthusiastic activities coordinators. You will be responsible for the execution of our study tour programs which will take place from January to February 2025.

Responsibilities include but are not limited to:

- Leading city and UWA main campus tours for students
- Capturing photos and videos during the tours
- Performing additional duties as assigned that are relevant to this role

Before the program commencement, you will receive training from our highly experienced program coordinators. This is a fantastic opportunity to work with international study groups, allowing you to enhance your communication skills, develop your potential, and gain valuable experience!

About you

To be considered for this role, you will demonstrate:

- Highly developed interpersonal and communication skills especially verbal skills in English
- Sound coordination and time management skills to follow the scheduled itinerary
- Self-motivated and flexible with the capacity to work on both weekdays and weekends
- Basic knowledge of photography and videography
- Relevant rights to work in Australia
- Current or former UWA students are encouraged to apply

About your application

Closing date: till the position is filled.

If you have any questions, please email: marketing@uwaUniLink.au

To apply, please send a detailed resume to: marketing@uwaUniLink.au